



The Thursday, November 14, 2024, meeting of the Emporia Public Library Board of Directors was called to order at 4:16 p.m. by Jesse Lobbs, Chair. Present were board members Jesse Lobbs, Heather Caswell, Steve Younger, Scott Capes, Alex Mosakowski, Sarah Wyrick; City Commissioner Susan Brinkman; Director Pauline Stacchini; Jordyn Baker, Digital Experiences Librarian.

The Board approved the agenda. (MSP Capes/Brinkman 7-0)

Public Comment: none

Consent Agenda: The Board approved the consent agenda, including minutes and reports. (MSP Capes/Brinkman 7-0)

Treasurer's Report:

Financials for October 2024 were presented by Treasurer Younger. Summary provided by Younger is attached. Treasurer's Report approved (MSP Younger/Wyrick 7-0)

Unfinished Business:

a. Review Code of Conduct Policy: (Mosakowski/Brinkman 7-0)

B. Review City Maintenance Contract: (Capes/Younger 7-0)

New Business:

- a. Staff Presentation: Jordyn Baker, Digital Experiences Librarian, introduced herself and detailed her roles: *Customer Service includes frontline assistance, social media posts, and newsletter. * Library Services include meeting room administration, digital literacy programming, Book-a-Librarian for 1-on-1 assistance with technology issues.*Collections include managing the young adult and graphic novel collections.
- b. Director's report: Stacchini presented the program used to educate new staff on procedure related to the Code of Conduct Policy: First step is Inform (tell patron about the rule being violated). Warn (includes a written incident report). Ask (might mean asking the client to leave for the day).

Stacchini presented the completed Staff Pledge.

She showed some comparisons with similarly-sized Kansas libraries.

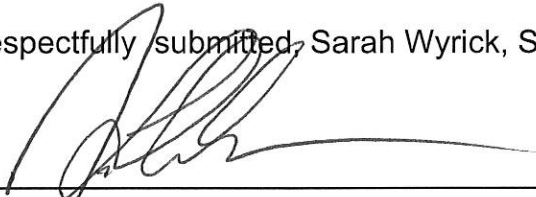
Friends Report: In Harvey Foyle's absence, Caswell reported that the awning for the bookmobile is in place. Response at the fall book sale was gratifying.

Board Comment: Younger reminded us that board members traditionally bring treats for staff in December. Mosakowski expressed appreciation for all the programming, especially for children.

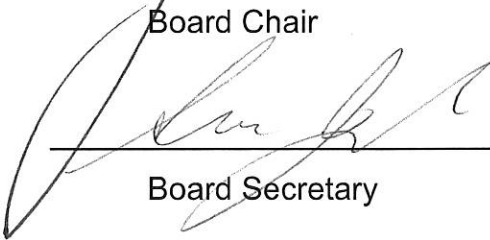
The meeting was adjourned at ~~6~~⁵:34 p.m.

Next board meeting will be Thursday, December 12, 2024, at 4:15 p.m.

Respectfully submitted, Sarah Wyrick, Secretary



Board Chair



Board Secretary